

ASHVILLE TREE PERMIT CHECKLIST

The Village of Ashville offers certified arborists list and certified arborists review through the Tree Advisory Board.

GETTING STARTED

To apply for a public tree permit, you will need the following information:

- Project Location – Street Address or Parcel Number
- Licensed Professional Name and Contact Information – must already be a certified arborist with the Village of Ashville and carry valid insurance.
- Type of Tree Work, Number of Trees and Location – reference Urban Forestry
- Estimated Completion Date
- General Description of Work – (ex. “Long Street Tree Removal)
- Detailed Description of Work – include more specific project information (ex. “Removing maple tree B2 on back of property”)

APPLYING FOR YOUR PERMIT

Step One: Determine if you need a tree survey, tree preservation plan, and/or certified arborist report to document on the permit.

Step Two: Location of tree description and site plan.

Step Three: Contact information for the applicant and the contractor.

Step Four: Signature and date

Step Five: Additional information - (ex. Photos, Site Plan)

Step Six: Submit permit application

Applicant will receive a confirmation call or email, and Urban Forestry will contact applicant if additional information is required.

