



Village of Ashville
P.O. Box 195
200 East Station Street
Ashville, OH 43103
Office: 740/983-6367 • Fax: 740/983-4703



agenda/minutes

Center Alley Resurfacing Improvement Project CDBG			
8.15.2017		1:00 pm	200 East Station Street, Ashville, Ohio,
Meeting called	Franklin Christman		
Type of	Pre-Construction		
Facilitator	Franklin Christman and Christopher Tebbe, Pomeroy and Associates		
Note taker	Franklin Christman and Christopher Tebbe, Pomeroy and Associates		
Attendees	From Sign-in Sheet		
Pre-Construction Meeting			
Discussion	Introductions		
Action Items		Person Responsible	Deadline
Agenda, Sign-in List and Minutes		Franklin Christman	August 16, 2017
Provide or reject "Notice to Proceed"		Franklin Christman	Done
Discussion	Schedule or Timeline		
Action Items		Person Responsible	Deadline
Review of			
Conclusions	Projected:		
Discussion	Process Change Requests		
Action Items		Person Responsible	Deadline
Review of			
Conclusions	Projected:		
Discussion	Construction with Chris Tebbe		
Action Items		Person Responsible	Deadline
Review of			
Conclusions	Projected:		
Action Items		Person Responsible	Deadline
Review of timeline		Roese Brothers/Tebbe	
Added to Project Webpage		Franklin Christman	
Letter to Residents, reviewed and sent out		Franklin Christman	
Meeting Officially Ended at 2:00 pm			
David Ballard Ashville		Franklin Christman Ashville	
Greg Sturgill Ashville		Christopher Tebbe, Pomeroy	

August 15, 2017

Attendees:

Franklin Christman – Village Administrator

Dave Ballard

Christopher M. Tebbe, P.E. – Village Engineer

Project Schedule –
(Start Date)

(Sequence of operations)

(Completion Date)

Suppliers:

Subcontractors:

Contacts for Project:

(Project Manager)

(Paving Superintendent)

(Paving Foreman/QC Supervisor)

Notify homeowners prior to construction:

Franklin will draft a letter today and send it out to home owners with the project start date. Newsletter and/or website

Post No Parking signs during construction.

Have OUPS mark the project site to prevent gaslines or other utilities from being struck.

Questions and Concerns: