




## POLICY AND PROCEDURE STATEMENT

<b>SUBJECT</b> UNEMPLOYMENT COMPENSATION	<b>PAGE 1 OF 1</b>	<b>DATE EFFECTIVE</b> OCTOBER 1, 2018		
<b>SECTION/POLICY NO.</b> 4.04	<b>APPROVED BY</b>  MAYOR	<b>SUPERSEDES</b> NEW		
<b>PREPARED BY</b> VILLAGE ADMINISTRATOR	 VILLAGE ADMINISTRATOR	<b>APPROVAL DATE</b>	<b>ISSUE DATE</b> 12/31/2017	<b>REVIEW DATE</b>
<b>REFERENCE</b> OHIO REVISED CODE (ORC) 4141	 PERSONNEL/BENEFIT COMMITTEE	<b>DISTRIBUTION LIST</b> WEBSITE, MAYOR, COUNCIL CLERK- TREASURER, AND VILLAGE EMPLOYEES		

**SCOPE**

- I. This Policy applies to Ashville Personnel, Ashville Government, and Contract Staff.

**POLICY:**

- I. The Village of Ashville will have comply with Ohio Unemployment Compensation laws and regulations.

**PURPOSE:**

- I. To meet all federal, state, local and administrative rules.

**PROCEDURE**

1. All employees are eligible for unemployment compensation in accordance with the law and regulations of the State of Ohio.
2. The employee is responsible for application for unemployment compensation.