### 0421

# ASHVILLE COUNCIL REGULAR SESSION

Held: JANUARY 7, 2013 Page 1 of 3

The Council of Ashville convened in regular session from 6:34 PM to 7:08 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOOREPresentMr. GLENN COOKPresentMr. BRIAN GARVINEPresentMr. JIM MATHERSPresentMr. NELSON R. EMBREYPresentMr. BRIAN STEWARTExcused

Mayor Wise read Brian Stewart's letter of resignation dated December 28, 2012 advising due to taking office as a Pickaway County Commissioner effective January 2, 2013 he was resigning from council. Nelson Embrey moved, seconded by Jim Mathers, to accept Stewart's resignation.

**EMPLOYEES:** Mr. FRANKLIN CHRISTMAN and Chief Clark

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Keith Moore, to approve the minutes of the December 17, 2012 meeting as presented. All votes were yea with the exception of Glenn Cook who abstained.

**PRESENTATIONS:** Gary Walters from Rinehart Insurance highlighted the 2013 Ohio Plan for property and liability insurance. Brian Garvine moved, seconded by Keith Moore, to accept proposed Ohio Plan. All votes were yea.

ELECTION OF THE PRESIDENT PRO TEM —Glenn Cook moved, seconded by Nelson Embrey to appoint Brian Garvine to the position of President Pro Tem. All votes were yea with the exception of Brian Garvine who abstained. Jim Mathers moved, seconded by Keith Moore, to close the nominations. All votes were yea with the exception of Brian Garvine who abstained. Keith Moore moved, seconded by Glenn Cook, to appoint Brian Garvine to the position of President Pro Tem. All votes were yea with the exception of Brian Garvine who abstained.

APPOINTMENT OF COUNCIL'S P & Z REPRESENTATIVE – Nelson Embrey moved, seconded by Brian Garvine, to reappoint Keith Moore as council's P & Z representative. All votes were yea, with the exception of Keith Moore who abstained. Nelson Embrey moved, seconded by Glenn Cook, to close the nominations and to appoint Keith Moore as council's P & Z representative. All votes were yea with the exception of Keith Moore who abstained.

APPROVAL OF THE "RULES OF COUNCIL" – Brian Garvine moved, seconded by Keith Moore, to adopt the "The Rules of Council" for the year 2013. All votes were yea.

2013 MEETING SCHEDULE – Jim Mathers moved, seconded by Brian Garvine, to approve the 2013 meeting schedule as presented. All votes were yea.

### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman distributed the monthly utility report and advised he was updating job descriptions. Keith Moore requested the fire hydrant bagged be checked and place back into service and duck crossing signs be installed at the ponds. VA to check into the bagged fire hydrant, signage and report back to council. Mayor Wise advised a water main break was fixed on West Main Street and only three appraisals were pending for the State Route 752 and Long Street intersection project.
- 2. POLICE . . . Chief Clark introduced Office David Partlow and Mayor Wise administered to Oath of Office promoting Partlow to the rank of sergeant. Mayor Wise stated Partlow would in charge of 2<sup>nd</sup> shift.

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# ASHVILLE COUNCIL REGULAR SESSION

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#### **COUNCIL COMMITTEE REPORTS: None**

#### **LEGISLATION:**

#### 1. ORDINANCES FOR FIRST READING

A. <u>AN ORDINANCE AMENDING ORDINANCE 2011-08 AUTHORIZING THE CHANGE IN REFUSE RATES IN THE VILLAGE OF ASHVILLE AND DECLARING AN EMERGENCY</u>. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey moved, seconded by Keith Moore to accept the Reading. Keith Moore moved, seconded by Nelson Embrey, to suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea. The Clerk assigned 2013-01 to the ordinance.

- B. <u>AN ORDINANCE TO AMEND ORDINANCE 1999-09, 2000-05 AND 2000-07 AND DECLARING AN EMERGENCY</u>. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey moved, seconded by Keith Moore, to accept the Reading. All votes were yea.
- C. AN ORDINANCE TO AMEND 2003-11, 2006-02 AND 2009-20 TO REFLECT CHANGES IN THE VILLAGE OF ASHVILLE PAY ORDINANCE. THIS ORDINANCE DESIGNATES CERTAIN VILLAGE

  EMPLOYMENT POSITIONS AS HOURLY POSITIONS AND SALARIED. IT ESTABLISHED MINIMUM AND MAXIMUM PAY RATES OF COMPENSATION FOR SUCH PERSONS EMPLOYED IN SUCH POSITIONS, AND TO DECLARE AN EMERGENCY. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey moved, seconded by Keith Moore, to accept the Reading. All votes were yea.

**UNFINISHED BUSINESS: None** 

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise stated had received the 2013 - 14 Ordinance and Professional Service Contract from Isaac, Brant, Ledman and Teetor and requested the proposal be placed on the next Committee of the Whole agenda for review.

**CLERK/FISCAL OFFICER REPORT:** Nelson Embrey moved, seconded by Keith Moore, to approve the December 2012 Financial Report as presented. All votes were yea.

#### **COUNCIL COMMENTS:**

- 1. Brian Garvine requested the Clerk to schedule an Utility Meeting for 6 PM on January 14<sup>th</sup> to review the sewer plant proposal. Go Irish!
- 2. Nelson Embrey advised that the vacancy created by Brian Stewart's resignation left a seat on council which by Ohio Revised Code granted council 30 days to recommend a replacement or after 30 days the mayor was to appoint. Embrey stated council would be accepting resumes and statements of why a resident wished to be on council. Embrey hoped a resident from west of Long Street would apply since currently the west side was not represented.
- 3. Glenn Cook stated he hoped a lady would apply for the council seat to represent a ladies' perspective.

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# ASHVILLE COUNCIL REGULAR SESSION

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#### **VISITOR'S COMMENTS: None**

At 7:08 PM, Nelson Embrey moved, seconded by Brian Garvine, to adjourn the meeting. All votes were yea.

APPROVED: January 28, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0424

### RECORD OF PROCEEDINGS

### **ASHVILLE COUNCIL** REGULAR SESSION

Held: JANUARY 28, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:33 PM to 7:31 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE

Present

Mr. GLENN COOK

Present

Mr. BRIAN GARVINE

Present

Mr. JIM MATHERS

Mr. NELSON R. EMBREY Present

Present

**EMPLOYEES:** None

**VISITORS**: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Nelson Embrey, to approve the minutes of the January 7 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman was absence attending PICCA's meeting for Mayor Wise.

At 6:35 PM Keith Moore moved, seconded by Nelson Embrey, to enter into executive session to discuss land acquisition. All votes were yea. Meeting resumed at 7 PM. Brian Garvine moved, seconded by Nelson Embrey, to authorize the Village Administrator to proceed with the easements provided by the Village of Ashville's solicitor. All votes were yea.

2. POLICE ... None

#### **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . Mayor Wise reported that in his absence the committee approved 2012 committee minutes, reviewed the 2013 legal contract from Isaac, Brant, Ledman & Teetor, discussed the proposed pay ordinance and determine who would be attending the Commissioner Prayer Breakfast.
- 2. UTILITIES . . . Glenn Cook reported his committee discussed proposed land for sewer plant relocation and new billing procedures.

#### **LEGISLATION:**

#### 1. ORDINANCES FOR FIRST READING

A. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PERSONAL SERVICE CONTRACT WITH ISAAC, BRANT, LEDMAN & TEETOR, LLP, TO SERVE AS SOLICTOR. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey moved, seconded by Keith Moore, to accept the Reading. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 02-2013 to the ordinance.

B. AN ORDINANCE TO APPROVE CURRENT REPLACEMENT PAGES TO THE ASHVILLE CODIFIED ORDINANCES, AND DECLARING AN EMERGENCY. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 03-2013 to the ordinance.

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## ASHVILLE COUNCIL REGULAR SESSION

Held: JANUARY 28, 2013 Page 2 of 2

#### 2. ORDINANCES FOR SECOND READING

A. <u>AN ORDINANCE TO AMEND ORDINANCE 1999-09</u>, 2000-05 AND 2000-07 AND DECLARING AN <u>EMERGENCY</u>. Nelson Embrey moved, seconded by Keith Moore, to hold the Second Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading, suspend the Rules of Council, waive the 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 04-2013 to the ordinance.

B. <u>AN ORDINANCE TO AMEND 2003-11, 2006-02 AND 2009-20 TO REFLECT CHANGES IN THE VILLAGE OF ASHVILLE PAY ORDINANCE. THIS ORDINANCE DESIGNATES CERTAIN VILLAGE EMPLOYMENT POSITIONS AS HOURLY POSITIONS AND SALARIED. IT ESTABLISHED MINIMUM AND MAXIMUM PAY RATES OF COMPENSATION FOR SUCH PERSONS EMPLOYED IN SUCH POSITIONS, AND TO DECLARE AN EMERGENCY. Keith Moore moved, seconded by Glenn Cook, to hold the Second Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading, suspend the Rules of Council, waive 3<sup>rd</sup> Reading and adopt. All votes were yea and the Clerk assigned 05-2013 to the ordinance.</u>

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise reported the Community Men's Club had removed the Christmas lights and due to changing to LED lights the electric cost this year was \$100 compared to \$1100 of previous years.

#### **CLERK/FISCAL OFFICER REPORT: None**

#### **COUNCIL COMMENTS:**

- 1. Brian Garvine and Jim Mathers wished Glenn Cook a Happy Birthday!
- 2. Nelson Embrey wished Keith Moore a Happy Birthday and scheduled a Finance meeting for February 4, 2013 at 5:30 PM to audit the 4<sup>th</sup> quarter and to review the final appropriations of 2013. Embrey requested the clerk to contact those wishing to seek the position vacated by Brian Stewart to attend February 4<sup>th</sup> meeting to be interviewed by council.

#### **VISITOR'S COMMENTS: None**

At 7:31 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: February 4, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0476

### RECORD OF PROCEEDINGS

### **ASHVILLE COUNCIL** REGULAR SESSION

Held: FEBRUARY 4, 2013

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The Council of Ashville convened in regular session from 6:33 PM to 7:31 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE

Present

Mr. GLENN COOK

Present

Mr. BRIAN GARVINE

Present

Mr. JIM MATHERS

Mr. NELSON R. EMBREY Present

Present

EMPLOYEES: Mr. FRANKLIN CHRISTMAN and Chief DOUG CLARK

**VISITORS**: Ms. Kristin Haddox, Video Camera Operator

MINUTES OF PREVIOUS MEETING: Jim Mathers moved, seconded by Glenn Cook, to approve the minutes of the January 28 meeting as presented. All votes were yea.

PRESENTATIONS: None

Nelson Embrey moved, seconded by Jim Mathers, to amend the agenda by moving the executive session scheduled to the last item on the agenda and to include a Finance Committee report. All votes were yea.

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman advised that the utility, service, police and VA reports would be included in the power point presentation at each council meeting and added to the ashvilleohio.gov website.
- 2. POLICE . . . Chief Clark distributed the December and January Monthly Activity reports. Clark stated a shooters' class had been scheduled for March 26<sup>th</sup> with other departments present. Chief Clark questioned the booking fees included in the new contract with the Sheriff's department. Nelson Embrey volunteered to question the new fee during his meeting scheduled with the Pickaway County Commissioners and report back.

### **COUNCIL COMMITTEE REPORTS:**

1. FINANCE . . . Nelson Embrey stated the committee met and found the 2012 4<sup>th</sup> quarter books were reconciled.

**LEGISLATION:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: Mayor Wise advised residents to remember during snow to not park on the streets for the ease of snow removal. Also if we miss a street please contact the main office.

CLERK/FISCAL OFFICER REPORT: FO presented a Then and Now purchase order request for payment of the JR Mason repair bill. Costs were more than expected. Nelson Embrey moved, seconded by Keith Moore, to approve the Then and Now purchase order for J R Mason. All votes were yea.

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# ASHVILLE COUNCIL REGULAR SESSION

Held: FEBRUARY 4, 2013 Page 2 of 2

#### **COUNCIL COMMENTS:**

- 1. Nelson Embrey stated he had an appointment with the Pickaway County Commissioners Tuesday at 2 PM to discuss a sewer district and would report back his findings.
- 2. Keith Moore inquired when the duck crossing signage would be installed. VA responded weather permitting. Christman stated that he was informed that the ducks were being hit on purpose.

#### **VISITOR'S COMMENTS: None**

At 6:51 PM Keith Moore moved, seconded by Nelson Embrey, to enter into executive session to discuss a legal matter concerning the EPA. All votes were yea. At 7:14 PM meeting resumed. No action taken.

At 7:15 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: February 25, 2013

TEST: Barbara J. Gilbert, Clerk Charles K. Wise, Mayo

### **ASHVILLE COUNCIL** REGULAR SESSION

Held: FEBRUARY 25, 2013

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The Council of Ashville convened in regular session from 6:38 PM to 7:00 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE

Present

Mr. GLENN COOK

Present

Mr. BRIAN GARVINE

Present

Mr. JIM MATHERS

Present

Mr. NELSON R. EMBREY Present

**EMPLOYEES:** None

VISITORS: Ms. Kristin Haddox, Video Camera Operator

MINUTES OF PREVIOUS MEETING: Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the February 4, 2013 meeting as presented. All votes were yea with the exception of Brian Garvine who abstained.

**PRESENTATIONS:** None

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Mayor Wise advised that the VA was attending the regularly scheduled PICCA meeting.

#### **COUNCIL COMMITTEE REPORTS:**

1. OF THE WHOLE . . . Mayor Wise reported the committee met on February 11<sup>th</sup> with Ryan Scribner from P3 and discussed the spec building located on State Route 752, debt payments due in 2014, that 400 new jobs had been created and the unemployment rate was under 7%. The Tax Administrator's written report was reviewed. Nelson Embrey moved, seconded by Jim Mathers, to accept the Tax Administrator's report. All votes were yea. Wise advised council seat candidates, security upgrades for 200 East Station Street and the final appropriations ordinance were also reviewed.

#### **LEGISLATION:**

### 1. ORDINANCE FOR FIRST READING

A. AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT YEAR'S EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ASHVILLE, STATE OF OHIO, BASED UPON THE AMENDED CERTIFICATE OR RESOURCES ISSUED BY THE PICKAWAY COUNTY BUDGE COMMISSION FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013, AND <u>DECLARING AN EMERGENCY.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey moved, seconded by Keith Moore, to accept the Reading. All votes were yea.

### 2. RESOLUTION FOR FIRST READING

A. A RESOLUTION TO RECEIVE FEMA PAYMENTS TO THE VILLAGE OF ASHVILLE AND APPROPRIATING THE SAME FOR DISTRIBUTION TO THE ORIGINATING FUNDS AND MAKING SUPPLEMENTAL APPROPRIATIONS TO RETURN THE REIMBURSEMENTS TO THE PROPER EXPENSE ACCOUNTS IN THOSE FUNDS AND DECLARING AN EMERGENCY. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. Nelson Embrey moved, seconded by Jim Mathers to amend the resolution by deleting the duplicate wording of to the. All votes were yea. Nelson Embrey moved, seconded by Keith Moore, to accept the Reading as amended, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 2013-01 to the resolution. Glenn Cook stated that Franklin Christman should be commended for obtaining the FEMA funds.

**UNFINISHED BUSINESS:** None

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# ASHVILLE COUNCIL REGULAR SESSION

Held: FEBRUARY 25, 2013

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**NEW BUSINESS:** None

MAYOR'S REPORT: Mayor Wise requested permission to contract with solicitor Ashley M. Wagner from Black, McCuskey, Sourer and Arbaugh upon the recommendation of the Village of Ashville's solicitor Mark Landes. Keith Moore moved, seconded by Brian Garvine, to authorize Mayor Wise to enter into a secondary contract with Ashley M. Wagner from Black, McCuskey, Sourer and Arbaugh. All votes were yea.

**CLERK/FISCAL OFFICER REPORT:** Nelson Embrey moved, seconded by Keith Moore, to approve the January 2013 Financial Report as presented. All votes were yea.

#### **COUNCIL COMMENTS:**

- 1. Nelson Embrey moved, seconded by Glenn Cook to approve the January Police Activity Report as presented. All votes were yea. Embrey advised he had met with the Pickaway County Commissioners to discuss forming a sewer district for northern Pickaway County. In his opinion the commissioners were very respective and recommended the VA to contact the Pickaway County Engineer's office and P3 on how to proceed. Nelson Embrey stressed council shouldn't drop the ball and council should utilize the elected official on the State level. Embrey requested the Mayor to press forward. Mayor Wise stated we must protect our residents.
- 2. Keith Moore questioned the fire hydrant that was just damaged. Mayor Wise advised weather permitting the hydrant will be fixed. Wise stated hopefully by the end of the week the hydrant would be fixed.
- 3. Glenn Cook advised council was reviewing 4 very qualified candidates for the open council seat and hoped to fill Brian Stewart's seat by the end of March.

#### VISITOR'S COMMENTS: None

At 7:00 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: March 4, 2013

TEST: Barbara J. Gilbert, Clerk Charles K. Wise, Mayor

### **ASHVILLE COUNCIL** REGULAR SESSION

Held: MARCH 4, 2013

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The Council of Ashville convened in regular session from 6:30 PM to 7:24 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE

Present

Mr. GLENN COOK

Present

Mr. BRIAN GARVINE

Present

Mr. JIM MATHERS

Present

Mr. NELSON R. EMBREY Present

In the absence of the Fiscal Officer, Nelson Embrey moved, seconded by Jim Mathers, to appoint Glenn Cook to take the minutes of the meeting. All votes were yea.

**EMPLOYEES:** Franklin Christman and Chief Clark

**VISITORS**: Ms. Kristin Haddox and Joey Cook, Video Camera Operators

MINUTES OF PREVIOUS MEETING: Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the February 4, 2013 meeting as presented. All votes were yea with the exception of Brian Garvine who abstained.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman demonstrated where to find the new department activity reports on line. Nelson Embrey inquired about the summer help program. Christman stated he believed the program would be available again this year. Embrey requested a physical assets inventory. VA stated the UAN program could track.
- 2. POLICE . . . Chief Clark distributed the February 2013 Monthly Activity Report. Clark informed council the Shooters School would be held March 27th at Teays Valley East Middle School. Chief Clark asked if the bricks on the Police Department could be painted. Clerk instructed to place on the next Facility meeting agenda.

#### **COUNCIL COMMITTEE REPORTS: None**

#### **LEGISLATION:**

1. ORDINANCE FOR SECOND READING

A. AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT YEAR'S EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ASHVILLE, STATE OF OHIO, BASED UPON THE AMENDED CERTIFICATE OR RESOURCES ISSUED BY THE PICKAWAY COUNTY BUDGE COMMISSION FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013, AND <u>DECLARING AN EMERGENCY.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the Second Reading of the ordinance. All votes were yea. VA explained new sewer dollars in the budget. Nelson Embrey moved, seconded by Keith Moore, to accept the Reading. All votes were yea.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: At 6:52 PM Keith Moore moved, seconded by Glenn Cook, to enter into executive session to discuss a legal matter concerning land acquisition and the wastewater facility. All votes were yea. At 7:17 PM meeting resumed. No action taken. Mayor Wise reminded all that a Facility Committee meeting had been scheduled for March 11<sup>th</sup> and stated a drop box for utility bills was been reviewed.

CLERK/FISCAL OFFICER REPORT: Nelson Embrey moved, seconded by Jim Mathers, to approve the February 2013 Financial Report as presented. All votes were yea.

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# ASHVILLE COUNCIL REGULAR SESSION

Held: MARCH 4, 2013

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#### **COUNCIL COMMENTS:**

1. Nelson Embrey reminded all that Daylight Savings time was earmarked for Saturday.

Christman reminded all of the snow storm removal procedures could be found on the website, and gave an update on the Griggs/Station Street project.

#### **VISITOR'S COMMENTS:**

At 7:24 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: March 18, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0432

## RECORD OF PROCEEDINGS

### **ASHVILLE COUNCIL** REGULAR SESSION

Held: MARCH 18, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:30 PM to 7:09 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE

Present

Mr. GLENN COOK

Present

Mr. BRIAN GARVINE

Present

Mr. NELSON R. EMBREY Present

Mr. JIM MATHERS

Present

EMPLOYEES: Franklin Christman

VISITORS: Mr. Joseph Cook, Video Camera Operators

MINUTES OF PREVIOUS MEETING: Glenn Cook moved, seconded by Brian Garvine, to approve the minutes of the March 4, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman demonstrated where to find the new department activity reports on line. Christman stated it was his recommendation to council to grant Cox Paving the paving job for the Griggs and Scioto Street project. VA stated they were the best and lowest bid and staff would monitor the job. Keith Moore moved, seconded by Nelson Embrey, to authorize the VA to recommend to the Pickaway County Commissioners that Cox Paving be awarded the paving job regarding the CBDG grant project at Griggs and Scioto Streets. All votes were yea. Glenn Cook inquired about paying and/or repairing Ashville Pike. Christman stated he was meeting with the Pickaway County Engineering about a joint venture and was recommending chip sealing Ashville Pike after the East West connector was completed.
- 2. P & Z . . . Keith Moore reported that a Condition Use permit was granted to a new veterinary clinic on Miller Avenue.

#### **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . Brian Garvine reported that he presided over the committee in Mayor Wise's absence. The Tax Administrator's report was reviewed and recommended to council. Nelson Embrey moved, seconded by Glenn Cook, to accept the Tax Administrator's written report. All votes were yea. Garvine stated the vacate council seat was tabled and placed on tonight's agenda so that Mayor Wise and Nelson Embrey could assist with the selection of a replacement for Brian Stewart and that water payments would no longer be accepted at the Citizen's Bank.
- 2. FACILITIES . . . Keith Moore advised his committee was reviewing the overall security of 200 East Station Street and was awaiting pricing for the installation of cameras and a foyer.

#### **LEGISLATION:**

1. ORDINANCE FOR THIRD READING

A. AN ORDINANCE TO MAKE PERMANENT APPROPRIATIONS FOR THE CURRENT YEAR'S EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF ASHVILLE, STATE OF OHIO, BASED UPON THE AMENDED CERTIFICATE OR RESOURCES ISSUED BY THE PICKAWAY COUNTY BUDGET COMMISSION FOR THE FISCAL YEAR ENDING DECEMBER 31, 2013, AND DECLARING AN EMERGENCY. Nelson Embrey moved, seconded by Jim Mathers, to hold the Third Reading of the ordinance. All votes were yea. Nelson Embrey asked the VA if fuel accounts would be enough with the raise in gas costs. Christman stated additional monies could be found in the 690 accounts. Embrey inquired about the increasing healthcare costs. VA felt there was sufficient money in the appropriation ordinance. Nelson Embrey moved, seconded by Jim Mathers, to accept the Reading and adopt. All votes were yea. Clerk assigned 2013-06 to the ordinance.

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# ASHVILLE COUNCIL REGULAR SESSION

Held: MARCH 18, 2013

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**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: Mayor Wise stated that he would be giving his annual report at the next council

meeting.

**CLERK/FISCAL OFFICER REPORT:** None

#### **COUNCIL COMMENTS:**

1. Jim Mathers wished Brian Garvine Happy Birthday!

**VISITOR'S COMMENTS: None** 

At 6:51 PM Glenn Cook moved, seconded by Nelson Embrey, to enter into executive session to discuss the vacant council seat. All votes were yea. At 7:08 PM meeting resumed. Mayor Wise stated a choice had been made to fill the vacant seat of Brian Stewart and he would be checking with the chosen candidate to ensure they were still interested in the position.

At 7:09 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: April 1, 2013

TTEST: Barbara J. Gilbert, Clerk Charles K. W.

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## **RECORD OF PROCEEDINGS**

### **ASHVILLE COUNCIL** REGULAR SESSION

Held: APRIL 1, 2013

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The Council of Ashville convened in regular session from 6:32 PM to 6:54 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Mr. GLENN COOK Present Present Mr. BRIAN GARVINE Present Mr. JIM MATHERS Present Ms. TRACIE SORVILLO Present

Mr. NELSON R. EMBREY Present— Excused

**EMPLOYEES:** Franklin Christman

VISITORS: Mr. Joseph Cook, Video Camera Operators

MINUTES OF PREVIOUS MEETING: Jim Mathers moved, seconded by Keith Moore, to approve the minutes of the March 18, 2013 meeting as presented. All votes were yea.

VACANT COUNCIL SEAT: Glenn Cook moved, seconded by Jim Mathers, to appoint Tracie Sorvillo to Brian Stewart's vacant council seat. All votes were yea. Mayor Wise administered the Oath of Office to Tracie Sorvillo. Mayor Wise welcomed Sorvillo to council and Sorvillo took her place.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman stated he had been attending MORPC meetings and hoped to have on ashvilleohio.gov the Mayor's Court and Tax Department reports soon. Mayor Wise inquired why the railroad was reaping ties at Griggs. VA stated repairs were on going even through the Griggs Street Railroad Crossing Project was yet to begin. Christman-Glenn Cook asked for an update on the State Route 752 and Long Street Intersection Project. VA reported no new news at this time.

#### **COUNCIL COMMITTEE REPORTS: None**

#### **LEGISLATION:**

- 1. RESOLUTION FOR FIRST READING
- A. A RESOLUTION AUTHORIZING SUPPLEMENTAL APPROPRIATIONS BETWEEN ACCOUNTS AND AMENDING ORDINANCE 2013-06, THE PERMANENT APPROPRIATIONS ORDINANCE. Keith Moore moved, seconded by Glenn Cook, to hold the First Reading of the resolution. All votes were yea. After the reading Keith Moore moved, seconded by Jim Mathers, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 02-2013 to the resolution.

**UNFINISHED BUSINESS: None** 

**NEW BUSINESS:** None

MAYOR'S REPORT: Mayor Wise stated that he would be giving his annual report at the next council meeting. Wise reminded all with spring that the community park will be very busy with mowing and sport activities. Mayor Wise introduced the new Circleville Herald reporter Steven Collins. Collins advised that he was here for Ashville. If there were any stories or events they would like to see in the paper just contact him. Collins also stated that if he makes a mistake to just call him for he desires for his articles to be fair and balanced.

Mayor Wise advised park chairman Brian Garvine that the skater park was seeking an outdoor area and would be contacting him about possible locations. Glenn Cook suggested getting local businesses involved with the outdoor skater park. A possible location was the tennis courts at Miller Park.



0435

## ASHVILLE COUNCIL REGULAR SESSION

Held: APRIL 1, 2013 Page 2 of 2

Mayor Wise asked the VA with the roads deteriorating did Dave had a plan for paving. VA stated he was checking with the village engineer and the possibility of joint ventures with the County.

**CLERK/FISCAL OFFICER REPORT:** Barbara Gilbert distributed a memo assigning 5704-560-5003 for the sewer plant expansion and 5201-549-399-5004 for sewer I & I. Gilbert advised that the State Auditors would be in the week of April 8<sup>th</sup> to audit the years 2011 and 2012.

#### **COUNCIL COMMENTS:**

- 1. Brian Garvine welcomed Tracie Sorvillo to council and stated he was looking forward to working with her.
- 2. Jim Mathers, Keith Moore and Glenn Cook also welcomed Sorvillo to council

**VISITOR'S COMMENTS: None** 

At 6:54 PM, Glenn Cook moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: April 22, 2013

erk Charles K. Wise, Mayor

t: 0436

## **RECORD OF PROCEEDINGS**

# ASHVILLE COUNCIL REGULAR SESSION

Held: APRIL 22, 2013

Page 1 of 3

The Council of Ashville convened in regular session from 6:33 PM to 7:27 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. Mayor Wise remarked to take this time to remember the victims from Boston and Texas.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Franklin Christman

VISITORS: Mr. Joseph Cook, Video Camera Operators and Boy Scout Troop 159

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the April 1, 2013 meeting as amended. All votes were yea with the exception of Nelson Embrey who abstained.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Nelson Embrey moved, seconded by Jim Mathers, to amend the agenda by moving the executive session to after council comments. All votes were yea. Franklin Christman stated the CDBG grant resolution would be voted on this evening with complete details on the website; water tower at Cromley and West Station Streets has been drained and repairs would begin shortly, and the railroad crossing at Griggs was still closed waiting resurfacing in May. Nelson Embrey asked in the Griggs crossing was going to remain closed at this time. VA stated the Griggs Railroad Crossing relocation project would not be completed until February and believed the crossing would remain open until then.
- 2. POLICE . . . Chief Clark stated 55 incidents reports, 10 criminal arrests, 1 warrant served, 32 warning citations and 5 crash reports were taken during the month of March. Three outside buildings were broken into. Clark reminded all to keep their doors locked. Glenn Cook asked if the police garage had been completed. Chief Clark stated water still needed hooked up and the doors required fixing. Nelson Embrey requested that the service department fix the doors. Mayor Wise reminded council that this was the busy season for the service department, but would request their assistance. Clark advised that he would like to see the remaining portion [the bricks] sided. Keith Moore asked for an estimate to cover the bricks to be submitted.

#### **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . Mayor Wise stated the committee met on April 1<sup>st</sup> and reviewed the Tax Administrator's report. Nelson Embrey moved, seconded by Glenn Cook, to accept the prepared report. All votes were yea. Wise advised that land acquisition, and ordinances for the Land Use Plan and CDBG grant were discussed.
- 2. UTILITIES . . . Glenn Cook reported an utility account on Scioto Street was reviewed.

#### **LEGISLATION:**

1. ORDINANCE FOR FIRST READING

A. <u>AN ORDINANCE TO ADOPT THE NORTH GATE ALLIANCE COOPERATIVE ECONOMIC</u> <u>DEVELOPMENT AGREEMENT STRATEGIC LAND USE PLAN</u> Nelson Embrey moved, seconded by Keith Moore, to have the First Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accepting the reading. All votes were yea.

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0437

# ASHVILLE COUNCIL REGULAR SESSION

Held: APRIL 22, 2013 Page 2 of 3

#### 2. RESOLUTION FOR FIRST READING

A. <u>A RESOLUTION AUTHORIZING THE MAYOR OR VILLAGE ADMINISTRATOR TO SUBMIT AN APPLICATION (S) FOR OHIO DEPARTMENT OF DEVELOPMENT SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOR FY2013, AND DECLARING AN EMERGENCY.</u> Keith Moore moved, seconded by Nelson Embrey, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 03-2013 to the resolution.

B. <u>A RESOLUTION AUTHORIZING A 2013 STUDENT WORKS PROGRAM</u>. Keith Moore moved, seconded by Jim Mathers, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 04-2013 to the resolution.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: Mayor Wise welcomed Boy Scout Troop 159 and asked if anyone had any questions for council. You have big shoes to fill. Last year nine boys received their Eagle Scouts and he looked forward to the day when they received theirs. Nelson Embrey stated if community service was required scouts should contact the VA to determine if there was any projects available. Mayor Wise advised that Williams is contemplating a joint venture with Boardwalk Pipeline to develop a new natural gas pipeline. Wise stated he had more information of the proposed project if anyone wished more details. The last pipeline was good for the community and this one should be also. Wise distributed his proposal for a new wage ordinance, requested council to review and be prepared to discuss at the next Committee of the Whole meeting. Mayor Wise noted that on May 3 the Columbus Chamber would be hosting the 2013 Government Day at the Renaissance Columbus downtown location. Those interested in attending should see him after the meeting. Wise stated that several major projects would be completed this year. There are some difficulties with the State Route 752 and Long Street Intersection project and if a solution could not be reached this project would be shelved. With the new proposed sewer plant land acquisition is being considered. Offsetting the costs of the new facility was some current debt being depleted within the next couple of years. The Griggs Railroad Crossing project should be completed by early 2014 and the Village would be offering the student work program for several of our young people. Wise stated in the coming years he would like to see a recreational facility built, but currently there are not enough roof tops to support a facility at this time. Mayor Wise felt the next couple of years would be very exciting.

CLERK/FISCAL OFFICER REPORT: Barbara Gilbert requested the approval of the March 2013 Financial Report. Brian Garvine questioned the \$1,000 check made payment to the Zion United Methodist Church. FO advised that it was a sidewalk grant reimbursement. Nelson Embrey questioned the \$970 outstanding adjustment. Gilbert advised that she was still learning the new system and forgot to mark one check box. Nelson Embrey moved, seconded by Jim Mathers, to approve the March 2013 Financial Report. All votes were yea. FO stated that the State Auditor had arrived and that so far the audit was going well.

At 7:07 PM Nelson Embrey moved, seconded by Keith Moore, to enter into executive session to discuss land acquisition. All votes were yea. Meeting resumed at 7:22 PM. Mayor Wise asked if there was any action to be taken. Nelson Embrey moved, seconded by Jim Mathers, to have the Village Administrator instruct the village solicitor to contact all the properties needed to proceed with the State Route 752 and Long Street Intersection Improvement Project to provide a 48 hour notice before beginning eminent domain procedures. All votes were yea.

# ASHVILLE COUNCIL REGULAR SESSION

Held: APRIL 22, 2013

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#### **COUNCIL COMMENTS:**

- 1. Nelson Embrey asked the VA to have the tables at the open shelter house power washed before the Viking Festival.
- 2. Glenn Cook stated as the Utilities Chairman that if anyone had any questions concerning the proposed new sewer plant to please call or email him. Information on the new facility can be found on ashvilleohio.gov.

**VISITOR'S COMMENTS: None** 

At 7:25 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: May 6, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

0439

# ASHVILLE COUNCIL REGULAR SESSION

Held: MAY 6, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:36 PM to 7:05 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. Mayor Wise remarked to take this time to remember the victims from Boston and Texas.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Excused

EMPLOYEES: Franklin Christman

VISITORS: Mr. Joseph Cook, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the April 22, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman reported that he was progressing through the performance appraisals, the ordinance for CEDA's land use plan would have the second reading tonight, the student work program had been advertised and he had already received five applications. The VA advised a letter had been sent for the easements for the Long and State Route 752 Intersection Improvement Project and eminent domain would begin within 30 days. The United Way Community Care Day volunteers worked on the west side park and also mulched and weeded the flower beds at the Muni Building. Christman stated the Viking Festival was very successful this year, remember June 1<sup>st</sup> was the Relay for Life and he would get an update on the railroad crossing on Griggs. The VA highlighted the newsletter and noted that fire hydrant flushing would be May 14, 15, 16 and 17<sup>th</sup>. Nelson Embrey requested that the rubber mulch be raked at the Kiddie Park.
- 2. POLICE . . . Postponed until the next council meeting.
- 3. P & Z... Mayor Wise reported a sign application was denied for the Cheer Clinic at 269 West Main Street. A letter was sent to the owner of the building stating he needed to comply with code and place one sign that would accommodate all businesses at the location.

### **COUNCIL COMMITTEE REPORTS:** None

### **LEGISLATION:**

1. ORDINANCE FOR SECOND READING

A. <u>AN ORDINANCE TO ADOPT THE NORTH GATE ALLIANCE COOPERATIVE ECONOMIC</u>
<u>DEVELOPMENT AGREEMENT STRATEGIC LAND USE PLAN</u>. Keith Moore moved, seconded by
Jim Mathers, to have the Second Reading of the ordinance. All votes were yea. After the reading Keith
Moore moved, seconded by Brian Garvine, to accepting the reading. All votes were yea.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

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# ASHVILLE COUNCIL REGULAR SESSION

Held: MAY 6, 2013 Page 2 of 2

MAYOR'S REPORT: Mayor Wise stated that council needed to look closely to the village's streets and alleys. He stated with the loss of local government monies funds are limited. Keith Moore stated he had been on vacation last week and noted several areas that needed addressed while riding his motorcycle. Mayor Wise advised that Center Alley had more patching then paving. Glenn Cook asked if Street Superintendent Dave Ballard could look into obtaining the proper equipment for staff to crack seal the streets. Cook stated that Ballard always comes up with a plan and good pricing. Mayor Wise advised that installation for the police garage would be approximately \$5,800 and he was waiting on other quotes. Nelson Embrey informed the VA that the fire hydrant at Plum and School streets was tagged out of service. Christman to check with the utility department into why the hydrant was not operational.

**CLERK/FISCAL OFFICER REPORT:** Barbara Gilbert requested the approval of the April 2013 Financial Report. Nelson Embrey moved, seconded by Brian Garvine, to approve the April 2013 Financial Report. All votes were yea. FO stated that the audit so far was going well. Gilbert advised that the 2014 Tax Budget was completed and ready for review by the finance committee

**EXECUTIVE SESSION FOR LAND ACQUISITION** Mayor Wise reported that there wasn't a reason to meet to discuss the property in question for it was no longer in contention. Wise stated other sites were being reviewed and "We are under the gun to follow the schedule set forth by the EPA. Although we don't want to use eminent domain we might have to for the greater good".

#### **COUNCIL COMMENTS:**

- 1. Brian Garvine advised he had met with the individuals that were instrumental in applying for and receiving the grants for the Crites Park in Circleville. Garvine requested location sites for the park and stated once a site has been selected we can apply for grants.
- 2. Nelson Embrey stated a finance meeting had been set for May 20<sup>th</sup> at 5:45 PM to audit the 1<sup>st</sup> quarter and to review the 2014 Tax Budget. A public hearing on the tax budget was set for June 17<sup>th</sup> at 6:15 PM with approval the same night at the regularly scheduled meeting. Once approved by council the Fiscal Officer will deliver the tax budget to the Pickaway County Auditor.

**VISITOR'S COMMENTS: None** 

At 7:05 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: May 20, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0441

# ASHVILLE COUNCIL REGULAR SESSION

Held: MAY 20, 2013 Page 1 of 3

The Council of Ashville convened in regular session from 6:32 PM to 7:22 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. Mayor Wise remarked to take this time to remember the victims from Boston and Texas.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Franklin Christman

VISITORS: Mr. Joseph Cook, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the May 6, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman stated that the ordinance for CEDA's land use plan would have the third reading tonight, interviews for the student work program would begin Wednesday and the Griggs and Scioto Streets Intersection Improvement project should be completed by the middle of June. A resolution to authorize the Job and Family Services subsidized summer employment program was distributed for review.

At 6:38 PM Nelson Embrey moved, seconded by Tracie Sorvillo, to enter into executive session to discuss land acquisition for the State Route 752 and Long Street Intersection Improvement Project. Meeting resumed at 6:59 PM. Nelson Embrey moved, seconded by Brian Garvine, to place on the agenda Resolution 05-2013 Declaring the Intention to Appropriate Right-Of-Way in Fee Simple and to appropriate Temporary and permanent Easements for the Purpose of Construction of The Ashville Intersection Improvements – State Route 752 and Long Street Project (CT72N & CT73N) and Resolution 06-2013 A Resolution to Authorize the Mayor or Village Administrator to Purchase Engineering Services the Revisions to the Ashville Intersection Improvements – State Route 752 and Long Street Project (CT72N & CT73N). All votes were yea.

### **LEGISLATION:**

#### 1. RESOLUTIONS FOR FIRST READING

A. <u>DECLARING THE INTENTION TO APPROPRIATE RIGHTS-OF-WAY IN FEE SIMPLE AND TO APPROPRIATE TEMPORARY AND PERMANENT EASEMENTS FOR THE PURPOSE OF CONSTRUCTING THE ASHVILLE INTERSECTION IMPROVEMENTS – STATE ROUTE 752 AND LONG STREET PROJECTS (CT72N & CT73N). Brian Garvine requested that the Village Administrator contact the solicitor to reduce language in exhibit C. Nelson Embrey moved, seconded by Glenn Cook, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 05-2013 to the resolution.</u>

B. <u>A RESOLUTION TO AUTHORIZE THE MAYOR OR VILLAGE ADMINISTRATOR TO PURCHASE ENGINEERING SERVICES FOR REVISIONS TO THE ASHVILLE INTERSECTION IMPROVEMENTS – STATE ROUTE 752 AND LONG STREET PROJECTS (CT72N & CT73N).</u> Keith Moore moved, seconded by Nelson Embrey, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 06-2013 to the resolution.

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### 0442

## **RECORD OF PROCEEDINGS**

# ASHVILLE COUNCIL REGULAR SESSION

Held: MAY 20, 2013 Page 2 of 3

#### 2. ORDINANCE FOR THIRD READING

A. <u>AN ORDINANCE TO ADOPT THE NORTH GATE ALLIANCE COOPERATIVE ECONOMIC</u> <u>DEVELOPMENT AGREEMENT STRATEGIC LAND USE PLAN</u>. Keith Moore moved, seconded by Brian Garvine, to have the Third Reading of the ordinance. All votes were yea. After the reading Keith Moore moved, seconded by Brian Garvine, to accepting the reading. All votes were yea and the Clerk assigned 07-2013 to the ordinance.

#### **DEPARTMENTAL REPORTS CONT:**

2. POLICE . . . Chief Clark highlighted the April 2013 Monthly Activity Report and the April 2013 Auxiliary Report. Mayor Wise noted that he had discussed with the evening Sgt ways to improve monitoring the park area at night. The police department suggested additional signage noting that the park is closed to juveniles during certain time, install additional No Parking signs and reinstall the gate at the front entrance so that the park can be closed during certain hours. Mayor Wise will ask Dave Ballard to report back to him with the cost of installation of a gate and have additional signage purchased.

Nelson Embrey thanked the auxiliary officers for volunteering their time. Embrey stated that they were a very valued part of the community.

#### **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . Mayor Wise reported the committee reviewed the Tax Administrator's written report and recommended it to council for approval. Jim Mathers moved, seconded by Nelson Embrey, to accept the Tax Administrator's written report as presented. All votes were yea. Also reviewed was the pay ordinance, street micro surfacing and crack sealing, a replacement dump truck for the 1984 Ford dump truck, a larger facility for the service department and repairs at the police department.
- 2. FINANCE . . . Nelson Embrey advised that the 1<sup>st</sup> quarter books were reviewed for 2013 and found a software mistake that the Fiscal Officer would be researching, but everything else was okay. Embrey stated a public hearing had been scheduled for the 2014 Tax Budget June 24<sup>th</sup> at 6:15 PM and placed on council's agenda. Nelson Embrey moved, seconded by Jim Mathers, to [insert tentatively] adopt the 2014 Tax Budget. All votes were yea.

**UNFINISHED BUSINESS: None** 

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise reported Thursday would be the county breakfast for the Boys Scouts and to contact him if anyone is interested in attending.

**CLERK/FISCAL OFFICER REPORT: None** 

#### **COUNCIL COMMENTS:**

- 1. Jim Mathers wished the Mayor a "Happy Birthday". Mathers asked why the packets were delivered and not e-mailed. FO instructed to placed on the next Committee of the Whole agenda for discussion. Jim Mathers asked the Park Committee to consider looking at Village Chapel land for a possible park site.
- 2. Nelson Embrey stated the last day of school was Thursday so be aware of kids. Also the Fun in the Sun Program will begin June  $20^{th}$ .
- 3. Glenn Cook congratulated Mayor Wise in becoming a caregiver at Village Chapel.

VISITOR'S COMMENTS: None

0443

# ASHVILLE COUNCIL REGULAR SESSION

Held: MAY 20, 2013

Page 3 of 3

At 7:22 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: June 3, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0444

## **RECORD OF PROCEEDINGS**

# ASHVILLE COUNCIL REGULAR SESSION

Held: JUNE 3, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:33 PM to 7:09 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. Mayor Wise remarked to take this time to remember the victims from Boston and Texas.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the May 20, 2013 meeting as amended. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman stated a link to the website for public notices had been added and all departmental reports for April had also been added. Christman highlighted the newsletter noting that the State of the Village from Mayor Wise was on page one and the Fun in the Sun and 4<sup>th</sup> of the July schedules were included.
- 2. POLICE . . . Rescheduled for June 24, 2013

#### **LEGISLATION:**

#### 1. RESOLUTIONS FOR FIRST READING

A. <u>A Resolution to Authorize the Mayor or Village Administrator to Execute an Agreement with Pickaway County Job and Family Services and to Allow the Village of Ashville to participate in the TANF Subsidized Summer Employment Program Youth (SEP) into a Subsidized Employment Program (EP) with Jobs One-Stop. Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 07-2013 to the resolution.</u>

**COUNCIL COMMITTEE REPORTS:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise reported the Ashville 4<sup>th</sup> of July celebration would be running for 6 days this year and hoped all planned on attending.

**CLERK/FISCAL OFFICER REPORT:** None

#### **COUNCIL COMMENTS:**

- 1. Brian Garvine reported that he was still trying to touch base with Jim Shope, but was informed that Shope was interested in working out a deal with the village.
- 2. Nelson Embrey reported that during the mini audit it was determined that the bank statement and fund status reports didn't balance. Fiscal Officer had contacted UAN to determine that with the new program encumbered checks postdated would be reflected on the fund status report. An example would be payroll dated processed before the first of the month but dated on the first. Embrey asked council



0445

# ASHVILLE COUNCIL REGULAR SESSION

Held: JUNE 3, 2013 Page 2 of 2

and the VA if they had read the Columbus Dispatch article on algae control of 6 major rivers including the Scioto River. Embrey stated he hoped this project would not affect the new sewer plant facility by increasing the cost.

3. Glenn Cook stated his displeasure with the recent article on the plant expansion at Aleris. Cook advised that the Village of Ashville got the shaft. We were not consulted and will not receive Ashville income tax or school tax. "We had no say in the expansion. This is just my opinion".

### **VISITOR'S COMMENTS:**

- 1. Stan Latta requested review of his property on 322 Randolph Street. Latta advised he had sold this property under a land contact. Land contract owners defaulted on utilities and Latta was being asked to pay the past due amount of \$430.40. Latta stated he felt he was a collector for the Village of Ashville. Glenn Cook asked the VA how the account became past due by this amount and wasn't shut off. Utility Chairman Glenn Cook scheduled an Utility meeting to discuss this property June 24<sup>th</sup> at 6 PM.
- 2. Jim Mets requested to discuss the State Route 752 and Long Street Intersection Project. Mayor Wise advised because of current litigation Mr. Mets would need to direct his comments to the Village of Ashville's solicitor. Mets stated he felt this was a safety issue concerning his property on the corner. Nelson Embrey once again stated due to the fact this was a legal issue council as a whole could not answer any questions. Jim Mets stated he just wanted council to realize that this project had a major impact on the safety of his renters. Mayor Wise asked if Mr. Mets would like to have a conference call with the village's solicitor. Mets stated he has serious concerns of how to protect my residents, to come out and review the property and see what will be lost. Nelson Embrey advised "We will look at it". Mets stated "morally doesn't make it right".

At 7:09 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: June 24, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0447

# ASHVILLE COUNCIL REGULAR SESSION

Held: JUNE 24, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:28 PM to 7:37 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. Mayor Wise remarked to take this time to remember the victims from Boston and Texas.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Excused
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the May 20, 2013 meeting as amended. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . No report the Village Administrator was attending the PICCA meeting.
- 2. POLICE... Chief Clark highlighted the May 2013 Activity Report. Jim Mathers asked why during street sweeping cars were not moved. Clark stated this was a grey area. Keith Moore stated vehicles should be cited or asked if the police officers could run tags and ask for the vehicles to be moved. Clark stated he would review procedures and report back to council. Nelson Embrey inquired if violation could be posted in the Circleville Herald similar to other agencies. Chief Clark stated he would have violations placed in the Circleville Herald. Clark asked for a safety meeting be scheduled August 12<sup>th</sup> to discuss the recent accident involving our cruiser. Clerk will post the meeting.

At 6:39 PM Keith Moore moved, seconded by Nelson Embrey to enter into executive session to discuss land acquisition. All votes were yea. Meeting resumed at 7:09 PM. Nelson Embrey moved, seconded by Jim Mathers to instruct the VA to continue looking for suitable sewer plant sites. All votes were yea.

#### **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . Mayor Wise reported the committee reviewed the Tax Administrator's written report. Nelson Embrey moved, seconded by Keith Moore, to accept the Tax Administrator's written report. All votes were yea. Also reviewed was development of Suburban Village, how to distribute packets to council, dump truck purchase update, street micro surfacing and crack sealing, alley repairs and project updates. Glenn Cook requested development of Suburban Village be replaced on the next Committee of the Whole meeting for discussion on how the village can assist in this development. Nelson Embrey advised the village can never spend public money for private development and we are already on the hook for over \$18,000 for inspection fees. Clerk instructed to invite Lamping from the Citizen's Bank to the next scheduled meeting.
- 2. UTILITIES . . . Glenn Cook reported the committee reviewed two properties and both cases have been resolved. Cook stressed he had noted several properties are under foreclosure and past due accounts are the landowners' responsibility. Any unpaid amount can and will be placed on their property tax. Cook stated his committee is reviewing solutions. Tonight we met with an absentee landlord who although he paid the arrears felt the village should be responsible for a portion or all of the past due account. His next step is filing paperwork with the small claims court. Nelson Embrey also stated the utilities committee should review procedures to stop large past due accounts.

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# ASHVILLE COUNCIL REGULAR SESSION

Held: JUNE 24, 2013

Page 2 of 2

#### **LEGISLATION:**

- 1. RESOLUTIONS FOR FIRST READING
- A. <u>A Resolution to Authorize the Mayor or Village Administrator to Enter into an Agreement to Purchase a Truck.</u> Nelson Embrey moved, seconded by Jim Mathers, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Tracie Sorvillo, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 08-2013 to the resolution.
- B. <u>A Resolution to Authorize the Mayor or Village Administrator to Enter into an Agreement to Purchase Road Resurfacing Services.</u> Nelson Embrey moved, seconded by Glenn Cook, to hold the First Reading of the resolution. All votes were yea. After the reading Keith Moore moved, seconded by Tracie Sorvillo, to accept the reading. All votes were yea with the exception of Nelson Embrey who votes nay. Motion passed. Keith Moore moved, seconded by Glenn Cook, to suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea with the exception of Nelson Embrey who voted nay. Motion failed.

**UNFINISHED BUSINESS: None** 

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise reported the Ashville 4<sup>th</sup> of July celebration would be running for 6 days this year and reminded all to be watchful of our children. Remember fireworks are illegal and can't be setoff within the corporation limits. We do not want to see a neighbor's home burn. Wise reminded everyone to watch out for neighbors and illegal acts. Enjoy the 4<sup>th</sup> of July Celebration.

**CLERK/FISCAL OFFICER REPORT:** Nelson Embrey moved, seconded by Jim Mathers to approve the May 2013 Financial Report. All votes were yea.

#### **COUNCIL COMMENTS:**

1. Tracie Sorvillo stated she was glad to see Hometown Athletics and Cheer business locate in Ashville. This will motivate health.

### **VISITOR'S COMMENTS:** None

At 7:37 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: August 5, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0449

# ASHVILLE COUNCIL REGULAR SESSION

Held: JULY 8, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:31 PM to 7:24 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

EMPLOYEES: Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the June 24, 2013 meeting as presented. All votes were yea. Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the June 24, 2013 Public Hearing as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . VA advised that he was still updating the website. This would be the last time the CCR report would be printed in the monthly newsletter since it could also be found on the website. Speaking of the CCR report Christman stated the village had no violations and the water was of good quality. The VA advised that hopefully the majority of the projects would be complete in 2013. Mayor Wise questioned when the bids would be advertised for the State Route 752 and Long Street Intersection Improvement Project. Christman stated possible by September of 2013 with the goal of the majority of the project completed by December 2013. Nelson Embrey asked when the crosswalk from Main Street across Circleville Avenue to the church would be installed. VA advised he would ensure that the crosswalk was completed. Glenn Cook asked if the VA had been to see the condition the park was left in after the 4<sup>th</sup> of July. Christman stated the service department was working on the cleanup and felt top soil would be required for ruts caused due to the rain. Also the track would need swept and/or have the mud removed. Cook suggested the VA contact the paving company that was hired to crack seal the streets to see if anything could be done to save the walking track at the park. Cook stated "we can't lose that track". Christman stated he would contact the paving company. Nelson Embrey had two questions concerning Suburban Village for the VA. The first question was how much money had the village already invested in the project? Christman stated he would prepare a summary list of monies due the village. The second question Embrey asked was where does the village stand with the permitting phase? Was there a 2 year limit for completion of the development or do we need to grant an extension? Christman stated he would review and report back. Fiscal Officer advised that Mr. Lamping would be unable to attend the next Committee of the Whole committee meeting but Todd Stevens would attend.
- 2. POLICE . . . In the absence of Chief Clark Mayor Wise stated it was surprising at the additional cars in the village during the festival. There weren't many calls and everyone behaved themselves. Wise felt the firework display was very good. On a separate note Mayor Wise requested permission to send a letter of support to RANGB to move 12 additional planes to the refueling wing. Keith Moore moved, seconded by Glenn Cook to instruct the Mayor to send a letter of support. All votes were yea.

**COUNCIL COMMITTEE REPORTS:** None

kwiktag © 088 170 856

# ASHVILLE COUNCIL REGULAR SESSION

Held: JULY 8, 2013

Page 2 of 2

#### **LEGISLATION:**

#### 1. RESOLUTIONS FOR FIRST READING

A. <u>A Resolution to Authorize the Mayor or Village Administrator to Enter into an Agreement to Purchase Road Resurfacing Services.</u> Nelson Embrey moved, seconded by Jim Mathers, to hold the First Reading of the resolution. All votes were yea. Nelson Embrey stated that originally he was against the transfer of funds from contingencies to the street fund, but the new resolution makes the transfer a cash advance which will be paid back to the contingencies fund. After the reading Keith Moore moved, seconded by Nelson Embrey, to accept the reading. All votes were yea. Keith Moore moved, seconded by Nelson Embrey, to suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea. Clerk assigned 09 to the resolution.

At 6:50 PM Nelson Embrey moved, seconded by Glenn Cook to enter into executive session to discuss land acquisition. All votes were yea. Meeting resumed at 7:14 PM. Keith Moore moved, seconded by Glenn Cook to VA to continue looking for suitable sewer plant sites. All votes were yea.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise reported property values have been going up on the east coast and this would benefit the village. People like the small town atmosphere and wish to locate here.

**CLERK/FISCAL OFFICER REPORT:** Barbara Gilbert reported that the 2<sup>nd</sup> quarter payment of approximately \$2400 had been received from the JEDD. Also due to a surplus at the BWC a refund check in the amount of over \$9600 had been received. Nelson Embrey moved, seconded by Keith Moore to approve the June 2013 Financial Report. All votes were yea.

#### **COUNCIL COMMENTS:**

- 1. Jim Mathers suggested "No Parking" on the south side of Main Street during parades. VA recommended a no parking policy any place on the parade route. Mayor Wise stated a meeting between the village, police department and the Community Men's Club concerning the 4<sup>th</sup> of July celebration would be held next month to discuss ways of improving the festival.
- 2. Nelson Embrey stated a finance meeting had been scheduled for July  $22^{nd}$  at 5:45 PM to review the  $2^{nd}$  quarter financials.

Mayor Wise thanked the Community Men's Club for the fireworks. Costs are covered through the sales of the fish sandwich. They did a good job.

#### VISITOR'S COMMENTS: None

At 7:24 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: July 22, 2013

FFTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0451

# ASHVILLE COUNCIL REGULAR SESSION

Held: JULY 22, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:34 PM to 6:57 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. In the absence of Mayor Wise and President Pro Tem Brian Garvine, Glenn Cook moved, seconded by Jim Mathers, to appoint Nelson Embrey to conduct the meeting. Embrey called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Excused
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Tracie Sorvillo, to approve the minutes of the July 8, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . VA advised that he had no written report, but highlighted the next newsletter. Christman reported a small water main break at Church and Walnut Streets was still being repaired and he was working on 3 performance appraisals. Nelson Embrey inquired about the nonworking fire hydrant on School Street. VA stated it was a question of repairing the hydrant or removing since the school had one across the street. Christman checking with Teays Valley to see if the hydrant located at the school could be made a public hydrant not private. VA will report back. Glenn Cook asked for an update on the State Route 752 and Long Street Intersection Improvement Project. Christman stated the revised plans have been received and the project should be going out for bids within the next 30 days.

#### **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . Nelson Embrey reported the committee met July 15<sup>th</sup> and reviewed the Tax Administrator's monthly report. Keith Moore moved, seconded by Jim Mathers, to accept the prepared report. All votes were yea. Also reviewed was the new Tax Administrator's report on the website, discussed with Todd Stevens from the Citizens Bank on how to complete Suburban Village, the purchase of I-Pads for council, the accident involving the little dump truck and that on August 12<sup>th</sup> council would be meeting with members from the Community Men's Club to discuss suggestions or improvement for next year's 4<sup>th</sup> of July Celebration.
- 2. FINANCE . . . Nelson Embrey reported a mini audit was conducted on the 2<sup>nd</sup> Quarter and the books were in order. Also reviewed was a request for reimbursement for a wellness program. Request was denied, but committee to review the possibility of implementing a wellness program.
- 3. RECORDS RETENTION . . . Nelson Embrey reported that the committee met and approved the destruction of old files. Currently the records retention ordinance is to be reviewed for corrections and/or additions.

**LEGISLATION: None** 

**UNFINISHED BUSINESS:** None

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# ASHVILLE COUNCIL REGULAR SESSION

Held: JULY 22, 2013 Page 2 of 2

#### **NEW BUSINESS:**

1. DISPOSAL OF THE 1984 FORD DUMP TRUCK . . . Keith Moore moved, seconded by Jim Mathers to declare the 1984 Ford dump truck as surplus due to unsafe conditions and have the vehicle scraped. Glenn Cook moved, seconded by Jim Mathers, to amend the motion to included and/or donated. All votes were yea.

**MAYOR'S REPORT**: In the absence of Mayor Wise no report was read, but everyone was reminded that meetings were recorded and shown on CGTV5 or by the internet at circlevilletv.com.

**CLERK/FISCAL OFFICER REPORT: None** 

**COUNCIL COMMENTS: None** 

**VISITOR'S COMMENTS: None** 

At 6:57 PM, Keith Moore moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: August 5, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles IX. Wise, Mayor

0453

# ASHVILLE COUNCIL REGULAR SESSION

Held: August 5, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:31 PM to 7:08 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

EMPLOYEES: Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Tracie Sorvillo, to approve the minutes of the July 22, 2013 meeting as presented. All votes were yea with the exception of Brian Garvine who abstained.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman presented a power point presentation on the recent water main break. Nelson Embrey questioned whether or not the utility department was still exercising water valves. VA stated the newly installed valves will be exercised once per year. Christman stated the student works program was working out nicely with the students assisting with the recent water break. The Griggs and Station Street Crossing had been paved and the crossing is now open but the crossing on Lockbourne Eastern is now closed for repaving. The State Route 752 and Long Street Intersection Project were proceeding with all properties being processed by this Friday.

**COUNCIL COMMITTEE REPORTS:** None

**LEGISLATION:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** 

MAYOR'S REPORT: Mayor Wise reported that the Bluegrass Pipeline would be holding a public meeting Tuesday, August 13 from 5 PM – 7:30 PM at the Pickaway County District Library in Circleville concerning the new pipeline. Wise reminded everyone that Thursday would be the last Fun in the Sun Program ending out the year with a cookout and that school activities have begun. Please be careful.

**CLERK/FISCAL OFFICER REPORT: None** 

#### **COUNCIL COMMENTS:**

- 1. Jim Mathers requested the alley north of the library be changed from a one way direction west to a one way direction east to eliminate traffic going down the alley. Christman was instructed to check with the Library for their input before redirecting traffic flow. Also Mathers stated that traffic speeding on East Main Street and requested the police monitor more.
- 2. Nelson Embrey reminded Franklin Christman not to forget his requested crosswalk.

kwiktag \* 088 170 863

# ASHVILLE COUNCIL REGULAR SESSION

Held: August 5, 2013 Page 2 of 2

At 6:58 PM Nelson Embrey moved, seconded by Keith Moore, to enter into executive session to review property negotiations for the State Route 752 and Long Street Intersection Project. All votes were yea. At 7:07 PM meeting resumed with Mayor Wise asking if council would like to take any action. Keith Moore moved, seconded by Jim Mathers, to instruct the VA to continue negotiations with the property owners for the State Route 752 and Long Street Intersection Project. Keith Moore moved, seconded by Glenn Cook, to amend the motion to include allowing Christman to complete the negotiations within the guidelines discussed without coming back to council. All votes were yea.

#### **VISITOR'S COMMENTS: None**

At 7:08 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: August 19, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

### 0455

# ASHVILLE COUNCIL REGULAR SESSION

Held: August 19, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:03 PM to 7:23 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Excused
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Franklin Christman and Chief Clark

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Tracie Sorvillo, to approve the minutes of the August 5, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman reported he was working on the last three employee evaluations, the Griggs and Station Street Crossing Relocation Project would be sent out for bids shortly with estimated completion date of February 12, 2014. A purchase order has been executed for repair of the streets caused by the recent water main break and it was determined that Tuesday, September 3<sup>rd</sup> at 3:30 would be the scheduled day to meet with the EPA. Letters to our representative concerning the OhioEPA findings and orders was distributed for council's signature. Christman advised he had information on the OML conference to be held September 26<sup>th</sup> and 27<sup>th</sup> and would be happy to register those interested in attending. Mayor Wise reminded council that they could attend either day or both. Nelson Embrey thanked the VA for having the crosswalk installed from East Main Street across Circleville Avenue to the church. Embrey asked if crosswalk signage could be installed. Christman advised he would check into signage. Jim Mathers asked is the library had been contacted concerning making the one way sign the opposite direction. VA stated he had not but would check with the library. Keith Moore asked for a one way arrow painted at the entrance of the muni building.
- 2. P & Z . . . Keith Moore advised the board met on August  $7^{th}$  and granted a variance and was reviewing whether or not a property was commercial or residential.
- 3. POLICE . . . Chief Clark distributed the June and July monthly activity reports. Clark thanked the auxiliary officers for all the time volunteered for the 4<sup>th</sup> of July Celebration. Keith Moore questioned whether or not the officer involved in the cruiser accident was back on duty. Chief Clark advised that the two officers previously out due to medical reasons were both back to work and he now has a full strength department. Mayor Wise also thanked the auxiliary officers for all their assistance with the festival.

#### **COUNCIL COMMITTEE REPORTS:**

1. OF THE WHOLE . . . Mayor Wise stated the committee met August 12 and reviewed the Tax Administrator's monthly report. Nelson Embrey moved, seconded by Jim Mathers, to accept the written report as presented. All votes were yea. Wise advised the committee met with the Ashville Communities Club president to recap the recent 4<sup>th</sup> of July Celebration to determine what worked and what improvement should be made for next year. Mayor Wise felt it was a very positive meeting and was going forward with the changes. Also there was a sewer plant update and Wise advised that Time Warner would be eliminating analog. Mayor Wise report that several minor personal matters also discussed.

kwiktag ® 088 170 865

# ASHVILLE COUNCIL REGULAR SESSION

Held: August 19, 2013 Page 2 of 2

2. UTILITIES . . . Glenn Cook reported his committee had been working on rights of the residents and the village on past due accounts concerning multi-unit housing. The landlord has the right of the installation of a master meter with the bills sent to them or individual taps and meters with bills sent to residents. The bottom line is the landlord or property owner is responsible for past due amounts.

**LEGISLATION:** None

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** 

**MAYOR'S REPORT**: Mayor Wise reminded all that the Gazebo Gatherings were being held at 5 PM on Sundays. Have a good time!

**CLERK/FISCAL OFFICER REPORT:** Jim Mathers moved, seconded by Tracie Sorvillo, to approve the July 2013 Financial Report. All votes were yea.

**COUNCIL COMMENTS: None** 

VISITOR'S COMMENTS: JR and Tami Davis of 128 Long Street was present to discuss the placement of trash cans between their residence and their neighbor's. Instead of placing the trash cans at the rear of the property the muti-unit home has placed their trash closer to the street between the two addresses. Davis complained about the smell, flies and rats. Nelson Embrey suggested placing gates on 128 Long Street's property and mark "No Trespassing" signs. Keith Moore stated upon reviewing the distributed pictures of piled trash stated "no [insert the word "one"] needs that". Moore suggested communication to the landlord and calling the health department. Embrey advised that we will do what we can but this was a civil matter. Mayor Wise requested notification by the village to the landlord and requested a copy of Davis' deed showing boundaries. Mayor Wise stated "we will help you as best as we can".

At 7:02 PM Nelson Embrey moved, seconded by Jim Mathers, to enter into executive session to discuss land acquisition. All votes were yea. At 7:22 PM meeting resumed. No action taken but Christman to continue with negotiations. All votes were yea.

At 7:22 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: September 9, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

0457

# ASHVILLE COUNCIL REGULAR SESSION

Held: September 9, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:33 PM to 7:21 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. In the absence of Mayor Wise President Pro Tem Brian Garvine called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

EMPLOYEES: Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Keith Moore, to approve the minutes of the August 19, 2013 meeting as amended. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR... Franklin Christman advised he had received the bid packet for the State Route 752 and Long Street Intersection Improvement Project and the legal notice should run this Friday. VA stated he had meetings with the OhioEPA and URS and would discuss the outcome in executive session.
- 2. P & Z... Keith Moore advised the board met and on the recommendation of the solicitor approved to continue the nonconforming use in a residential area for the property located at 550 Hall Street.
- 3. POLICE . . . Tabled until the next meeting.

#### **COUNCIL COMMITTEE REPORTS: None**

#### **LEGISLATION:**

#### 1. RESOLUTION FOR FIRST READING

A. <u>Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary tax levies and Certifying them to the County Auditor.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. Nelson Embrey noted that the Village of Ashville would be receiving 2.6 mil or \$158,000 of the Real Estate taxes. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea. Clerk assigned 10-2013 to the resolution.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: None

**CLERK/FISCAL OFFICER REPORT:** Nelson Embrey moved, seconded by Keith Moore, to approve the August 2013 Financial Report. All votes were yea.

#### **COUNCIL COMMENTS:**

1. Glenn cook stated he had the privilege to stand in for the Mayor to present a Proclamation thanking Malissa Howell for her establishment and countless hours dedicated to Hugs Program. Senior Hugs make care packages for our service men and women overseas. Anyone can volunteer and cash donations are welcome.



# ASHVILLE COUNCIL REGULAR SESSION

Held: September 9, 2013 Page 2 of 2

#### **VISITOR'S COMMENTS: None**

At 6:43 PM Nelson Embrey moved, seconded by Jim Mathers, to enter into executive session to discuss a legal matter concerning the OhioEPA. All votes were yea. At 7:20 PM meeting resumed. No action

At 7:21 PM, Nelson Embrey moved, seconded by Keith Moore, to adjourn the meeting. All votes were yea.

APPROVED: September 23, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

0459

# ASHVILLE COUNCIL REGULAR SESSION

Held: September 23, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:33 PM to 7:27 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. In the absence of Mayor Wise President Pro Tem Brian Garvine called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOOREPresentMr. GLENN COOKPresentMr. BRIAN GARVINEPresentMr. JIM MATHERSPresentMr. NELSON R. EMBREYPresentMs. TRACIE SORVILLO Present

**EMPLOYEES:** Mr. Franklin Christman and Mr. Tom Bouts

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Nelson Embrey, to approve the minutes of the September 9, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman advised 10 bid packets for the State Route 752 and Long Street Intersection Improvement Project have already been picked up and the crack sealing project has been completed. Nelson Embrey asked when the leaf pickup schedule for 2013 would be posted. VA stated the schedule would be in the October newsletter.
- 2. POLICE . . . Chief Clark highlighted the August monthly activity reports. Nelson Embrey inquired whether or not the Ashville Police Department was still being charged[*insert* a booking fee] for working a Franklin County [*insert* a foreign] warrant. Clark advised his department was no longer being charged. Jim Mathers noted several stolen vehicles had been recovered in Ashville. Chief Clark stated they were still working on catching the thieves.

## **COUNCIL COMMITTEE REPORTS:**

- 1. OF THE WHOLE . . . In the absence of Mayor Wise President Pro Tem Brian Garvine reported the committee reviewed the Tax Administrator's and the Village Administrator's reports. Nelson Embrey moved, seconded by Keith Moore, to accept the Tax Administrator's report. All votes were yea. Also discussed in executive session was land acquisition for the new sewer plant facility.
- 2. UTILITIES . . . Glenn Cook reported the committee had reviewed an account on Glenn Road and would contact the homeowner on Wednesday with their decision.

#### **LEGISLATION:**

**UNFINISHED BUSINESS:** None

#### **NEW BUSINESS:**

1. Health Insurance – A letter from the Ohio Public Entity Consortium concerning early renewal of health care benefits for 2014 was discussed. Nelson Embrey explained that the proposed increase broken down over 2 years equaled only 9% per year, which was a good rate. Nelson Embrey moved, seconded by Jim Mathers, to accept the proopsal. All votes were yea.

MAYOR'S REPORT: None

**CLERK/FISCAL OFFICER REPORT:** Fiscal Officer Barbara Gilbert reported she had contacted the Auditor of State's office concerning the 2011 and 2012 audit. Audit should be completed shortly.

## **COUNCIL COMMENTS:**

1. Glenn cook stated he had information on a new wireless internet service and anyone interested in changing to give him a call.



# ASHVILLE COUNCIL REGULAR SESSION

Held: September 23, 2013

Page 2 of 2

### **VISITOR'S COMMENTS: None**

At 6:53 PM Nelson Embrey moved, seconded by Keith Moore, to enter into executive session to discuss a legal matter concerning the OhioEPA and land acquisition for a new sewer plant facility. All votes were yea. At 7:25 PM meeting resumed. Glenn Cook moved, seconded by Jim Mathers, to instruct the VA and URS to proceed with purchasing the proposed property for the sewer treatment plant site. All votes were yea.

Nelson Embrey moved, seconded by Keith Moore, to substitute the fines imposed by the OhioEPA into a Special Environmental Project at the current sewer plant facility. All votes were yea.

At 7:27 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: October 7, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

# 0461

# ASHVILLE COUNCIL REGULAR SESSION

Held: October 7, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:30 PM to 7:32 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. In the absence of Mayor Wise President Pro Tem Brian Garvine called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

EMPLOYEES: Mr. Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Nelson Embrey moved, seconded by Jim Mathers, to approve the minutes of the September 23, 2013 meeting as amended. All votes were yea.

**PRESENTATIONS:** Chief Edgington from the Harrison Township Fire Department was present asking for support of the 2.5% levy for the fire department to offset increasing costs of staffing, equipment, medical supplies, fuel and daily operations. Keith Moore inquired if the levy wasn't passed would staff be eliminated. Edgington replied elimination of current staff would be a last resort. Mayor Wise asked if the money would be used for a new facility. Edgington advised no. Wise asked what council could do to get the word out. VA instructed to have facts included in the next newsletter.

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman advised he had no written report, but requested Council to check out the current newsletter. Currently the utility department was having a water valve repaired located at Station and East Streets. There have been 12 bid packets for the State Route 752 and Long Street Intersection Improvement Project picked up and the bid opening was scheduled for October 11<sup>th</sup> @ 3 PM. Results will be included in your next packet. Christman advised he was still working on the new sewer treatment facility, OhioEPA findings and I & I. Nelson Embrey advised according to a recent article in the Columbus Dispatch that pharmaceutical or their by products are showing up in water ways. Embrey requested the VA research to see if the new plant should be concerned with possible new federal requirements. Also Embrey requested information on the possibility of powering the new plant partially by solar panels or a wind mill and grants available.

## **COUNCIL COMMITTEE REPORTS:**

1. UTILITIES . . . Glenn Cook reported the committee reviewed with the VA legal procedures with the plant and scheduled a meeting for October 21 @ 6 PM to review a utility account.

## **LEGISLATION:**

1. <u>An Ordinance to Adopt the "2012 – 2017 Pickaway County Hazard Mitigation Plan"</u> Nelson Embrey moved, seconded by Brian Garvine, to hold the First Reading of the ordinance. All votes were yea. Mayor Wise advised that a grant was obtained to cover the cost of writing the plan and there would be no cost to the Village of Ashville for the report. Nelson Embrey inquired if this plan was different from the village's disaster plan. Christman stated the mitigation plan was for natural disasters. After the reading Brian Garvine moved, seconded by Nelson Embrey, to accept the reading,

# **UNFINISHED BUSINESS:** None

## **NEW BUSINESS:**

1. Nelson Embrey moved, seconded by Keith Moore to have a resolution presented at the next council meeting in support of the 2.5% levy for the Harrison Township Fire Department. All votes were yea.

**MAYOR'S REPORT**: Mayor Wise reminded all that the Pumpkin Show was scheduled for next week and the regularly schedule council meeting would be changed to October 21<sup>st</sup> at 6:30 PM. Also Wise advised he obtain information on splatter parks and security cameras at the recent OML conferenced.



# ASHVILLE COUNCIL REGULAR SESSION

Held: October 7, 2013

Page 2 of 2

CLERK/FISCAL OFFICER REPORT – Nelson Embrey moved, seconded by Glenn Cook, to approve the September 2013 financial report. All votes were yea.

### **COUNCIL COMMENTS:**

- 1. Nelson Embrey advised that there would be a finance meeting November 4<sup>th</sup> at 6 PM to audit the 3<sup>rd</sup> quarter and requested figures for the 2014 temporary appropriations ordinance.
- 2. Tracie Sorvillo reported that she had met with Lindsay Blair from the Treasurer of State's office concerning the Financial Edge program. This program is designed to educate the public on how to make smart money choices. Information will be passed onto Teays Valley, but if enough interest a quarterly educational program could be provided to residents.

#### **VISITOR'S COMMENTS: None**

At 7:10 PM Nelson Embrey moved, seconded by Keith Moore, to enter into executive session to discuss a legal matter concerning the OhioEPA and land acquisition for a new sewer plant facility. All votes were yea. At 7:31 PM meeting resumed. No action taken.

At 7:32 PM, Nelson Embrey moved, seconded by Tracy Sorvillo, to adjourn the meeting. All votes were yea.

APPROVED: October 21, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

0463

# ASHVILLE COUNCIL REGULAR SESSION

Held: October 21, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:44 PM to 7:30 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. In the absence of Mayor Wise President Pro Tem Brian Garvine called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

EMPLOYEES: Mr. Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Tracie Sorvillo, to approve the minutes of the October 7, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

## **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman advised he had received an email stating the Griggs and Station Street Crossing Relocation Project would begin November 2013 with paving to be performed in or about April 2014 once the asphalt plants were reopened. VA stated the Village of Ashville would be receiving the CBDG grant for the Hedges and Poplar street project.

At 6:50 PM Keith Moore moved, seconded by Brian Garvin Garvine, to enter into executive session to discuss a legal matter concerning the OhioEPA and land acquisition for a new sewer plant facility. All votes were yea. At 7:07 PM meeting resumed. Brian Garvine moved, seconded by Tracie Sorvillo, to release the OhioEPA's report of findings after the solicitor's approval.

2. POLICE . . . Chief Clark highlighted the month activity reports. Clark advised council that Officer Woodie has accepted a position with Ohio Health and his last day would be October 20<sup>th</sup>. This will leave the department one officer short. Clark stated he would be leaving the interviewing process to his sergeants. Mayor Wise stated a replacement would not be hired until the 2014 Temporary Appropriation Budget was complete to ensure monies to cover the expense. Glenn Cook requested the Chief to check the setbacks for the fence being installed at the corner of Dowling and Princeton. VA stated that would be the building inspector's job and he would notify him. Jim Mathers thanked Chief Clark for listing the offenses in the Circleville Herald. Glenn Cook thanked Clark for the monthly planner. Clark wished all those running good luck in the upcoming election.

### **COUNCIL COMMITTEE REPORTS:**

- 1. UTILITIES . . . Glenn Cook reported the committee reviewed a utility account on East Main Street.
- 2. OF THE WHOLE . . . Mayor Wise advised the committee had met prior to the Council meeting to discuss the bids for the State Route 752 & Long Street Intersection Improvement Project.

## **LEGISLATION:**

### 1. ORDINANCE FOR SECOND READING:

A. <u>An Ordinance to Adopt the "2012 – 2017 Pickaway County Hazard Mitigation Plan"</u> Nelson Embrey moved, seconded by Keith Moore, to hold the Second Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading.

### 2. RESOLUTION FOR FIRST READING:

A. <u>A Resolution of Support for the 2.5 Mil Ley for the Harrison Township Fire Department</u>
Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the



# ASHVILLE COUNCIL REGULAR SESSION

Held: October 21, 2013 Page 2 of 2

Clerk assigned 11-2013 to the resolution. Keith Moore stated that on a \$150,000 home the new levy would increase the property owner-only [insert approximately around] \$10/month, which is very cheap for the service we receive.

B. <u>A Resolution by Village Council Authorizing the Mayor or Village Administrator to Execute a</u> "Request to Proceed" on the Intersection improvement, SR 752 & Long Street Project with Ohio Public <u>Works Commission CT72N/CT73N and Declaring an Emergency.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea and the Clerk assigned 12-2013 to the resolution.

#### **UNFINISHED BUSINESS:**

- 1. Financial Edge Program Tracie Sorvillo stated the Financial Edge program is designed to educate the public on how to make smart money choices and if enough interest a quarterly educational program could be provided to residents. Nelson Embrey stated that Teays Valley already had a program. Sorvillo stated she would contact Chris Mills at Teays Valley and report back.
- 2. Bid Opening for the State Route 752 & Long Street Intersection Improvement Project Resolution to award and proceed already passed. Glenn Cook thanked the VA for sticking with the project over the past 3 years.

**NEW BUSINESS:** None

**MAYOR'S REPORT**: Mayor Wise reminded all that Trick or Treat was scheduled for Sunday, October 27, 2013, with the parade beginning at 2 PM and Trick or Treat at 4 - 5:30 PM.

## **CLERK/FISCAL OFFICER REPORT - None**

## **COUNCIL COMMENTS:**

- 1. Nelson Embrey reminded everyone that there would be a finance meeting November 4<sup>th</sup> at 6 PM to audit the 3<sup>rd</sup> quarter and the 2014 temporary appropriations ordinance.
- 2. Keith Moore asked when repairs to Ashville Pike would be happening. VA stated he was working with the township and county on the paving of Ashville Pike. It will be a joint effort. Christman stated paving should be after the East West Connector has been completed.

## VISITOR'S COMMENTS: None

At 7:30 PM, Nelson Embrey moved, seconded by Keith Moore, to adjourn the meeting. All votes were yea.

APPROVED: November 4, 2013

ATTEST: Barbara J. Gillbert, Clerk Charles K. Wise, Mayor

# 0465

# ASHVILLE COUNCIL REGULAR SESSION

Held: November 4, 2013 Page 1 of 2

The Council of Ashville convened in regular session from 6:41 PM to 7:22 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Mr. Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Nelson Embrey, to approve the minutes of the October 21, 2013 meeting as amended. All votes were yea.

PRESENTATIONS: None

## **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Franklin Christman advised that although he had no prepared report that there was no additional information from the OhioEPA, the crops had been removed from the proposed property for the new sewer plant and boring for testing would be completed shortly. The VA reported that a preconstruction meeting for the State Route 752 and Long Street Intersection Improvement Project was scheduled for Friday and he was working on the 2014 Appropriation Ordinance. Christman reminded all that the light at the intersection of Circleville Avenue and State Route 752 was not repairable and he would be contacting Teays Valley, Harrison Township and Pickaway County to determine the next step.

### **COUNCIL COMMITTEE REPORTS:**

1. FINANCE . . . Nelson Embrey reported that the finance committee had met to conduct the 3<sup>rd</sup> Qtr audit and found everything in order and had met with the Village Administrator to review the 2014 Appropriation Ordinance. Embrey advised that the Citizen's Bank had been charging the village a \$10 bad check fee. Nelson Embrey moved, seconded by Jim Mathers, to increase the bad check fee from \$20 to \$30 and have the VA prepare a resolution to amend the fee schedule. All votes were yea. Embrey stated council would have to determine wages and fringe benefits for the year 2014. Currently Obama care fees increase the individuals co-pay by approximately \$24.95. Embrey asked should the Village of Ashville absorb these fees, should the employee be responsible for the fees or divide out between the Village and the employee. Brian Garvine moved, seconded by Nelson Embrey, to divide the \$24.95 between the employee and village. A 5 minute recess was called so that the VA could copy and distribute a work sheet on the increases. Meeting resumed at 7:02 PM. Motion rescinded and the additional costs to be discussed at the next Committee of the Whole meeting.

## **LEGISLATION:**

## 1. ORDINANCE FOR THIRD READING:

A. <u>An Ordinance to Adopt the "2012 – 2017 Pickaway County Hazard Mitigation Plan"</u> Nelson Embrey moved, seconded by Keith Moore, to hold the Third Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading and adopt. Motion carried and the Clerk assigned 2013-08 to the ordinance.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

kwiktag \* 088 170 881

# ASHVILLE COUNCIL REGULAR SESSION

Held: November 4, 2013 Page 2 of 2

**MAYOR'S REPORT**: Mayor Wise report that he had received notification for the Ohio Division of Liquor Control asking if the Village of Ashville wished to have a hearing on the transfer of the liquor license of Kirk Enterprises back to TSPC Corp. Nelson Embrey moved, seconded by Jim Mathers, not to request a hearing. All votes were yea.

**CLERK/FISCAL OFFICER REPORT** – Nelson Embrey moved, seconded by Keith Moore to approve the October 2013 Financial Report. All votes were yea. Fiscal Officer wished those running for election good luck.

**EXECUTIVE SESSION:** Mayor Wise advised that there was no need for the executive session at this time as there was no update. Wise stated the crops have been removed from the proposed sewer plant site and boring would begin.

#### **COUNCIL COMMENTS:**

- 1. Brian Garvine wished those running for election good luck.
- 2. Nelson Embrey reminded all to get out and vote. Also there will be a finance meeting November 11<sup>th</sup> at 6 PM to review the 2014 Appropriation Ordinance.
- 3. Keith Moore request for everyone to remember our veterans on this Veteran's Day and thank them for their service.
- 4. Glen Cook once again thanked the VA for staying with the State Route 752 and Long Street Intersection Improvement Project. It has taken 3 years of hard work to accomplish. Cook stated as a resident of Ashville he is thankful for getting the state grant and improving Ashville.
- 5. Franklin Christman reminded all that voting would be located at Village Chapel and lunch would be available. The free store would be starting again this year and will be called "The Give Store".

## VISITOR'S COMMENTS: None

At 7:22 PM, Nelson Embrey moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: November 18, 2013

ATTEST: Barbara J. Gilbert, Clerk

# 0467

# ASHVILLE COUNCIL REGULAR SESSION

Held: November 18, 2013 Page 1 of 3

The Council of Ashville convened in regular session from 6:34 PM to 7:08 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. Wise stated he was thankful no one in our area was hurt during the recent storm when the siren didn't go off. Repairmen are currently checking out why.

The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Excused
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

EMPLOYEES: Mr. Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Tracie Sorvillo, to approve the minutes of the November 4, 2013 meeting as presented. All votes were yea.

PRESENTATIONS: None

#### **DEPARTMENTAL REPORTS:**

- 1. VILLAGE ADMINISTRATOR . . . Franklin Christman advised that although he had no prepared report he has been working on the ordinances for the 2014 appropriation and the 2014 refuse rate increase. Also under consideration tonight will be an ordinance authorizing the change of the returned check fee. Christman advised results from the boring on the proposed land for the new sewer plant facility should be available on Tuesday and that he would keep council informed. Also the State Route 752 and Long Street Intersection Improvement Project have been slated for work to begin in the spring with the project completed by June. Keith Moore questioned when patching would be completed on Ashville Pike. VA stated hopefully a joint effort to repave would be completed after the State Route 752 and Long Street project was completed, but there was a possibility of some patch work beforehand.
- 2. POLICE . . . Chief Clark highlighted the monthly activity reports. Mayor Wise inquired if any trends were seen. Clark stated that there wasn't one thing that stood out. It was just a very busy month. Jim Mathers questioned if the incident reports were going to still be listed in the Circleville Herald. Chief Clark advised the representative was on station today. Nelson Embrey asked what the response was with the citations being printed in the local paper. Clark advised so far the feedback was positive. Mayor Wise reiterated that the siren didn't activate during the recent storm. Chief Clark apologized that the storm went through the area without the sirens working. Clark stated the sirens were tested the first Monday of the month and had been working fine. Currently a repairman is looking at the system.

### **COUNCIL COMMITTEE REPORTS:**

- 1. FINANCE . . . Nelson Embrey reported that the finance committee had met to review the 2014 Appropriation Ordinance and the first reading was scheduled for tonight.
- 2. OF THE WHOLE . . . Mayor Wise reported the committee met November 11, 2014 and reviewed the monthly Tax Administrator's Report. Nelson Embrey moved, seconded by Tracie Sorvillo, to accept the monthly report. All votes were yea. Nelson Embrey advised that the Tax Administrator had spoken with RITA on the passing of HB 5 and although the village should not see loss of revenue paperwork would increase. Wise stated that the committee reviewed the 2014 healthcare rates and fees, was looking at the creation of a pay scale, reviewed the proposed resolution for MORPC, updated information on the State Route 752 and Long Street Intersection Improvement Project and discussed the traffic light being out at State Route 752 and Circleville Avenue. Currently only ¼ of the intersection is in the corporation limits and the Mayor stated that safety comes first but costs must be taken into consideration. Wise advised that the VA was still working on a solution concerning this traffic intersection.

kwiktag \* 088 170 882

# ASHVILLE COUNCIL REGULAR SESSION

Held: November 18, 2013 Page 2 of 3

#### **LEGISLATION:**

#### 1. ORDINANCE FOR FIRST READING:

A. <u>An Ordinance to make Temporary Appropriations for the next year's Expenses and Other Expenditures of the Village of Ashville, State of Ohio, Based Upon the Certificate of Estimated Resources Issued by the Pickaway County Budget Commission for the Fiscal Year Beginning January 1, 2014, and Declaring an Emergency. Nelson Embrey moved, seconded by Brian Garvine, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey advised council members to carefully review the ordinance and to notify the finance committee of any changes. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, All votes were yea.</u>

- B. <u>An Ordinance Amending Ordinance 2013-01 Authorizing the Changes in Refuse Rates in the Village of Ashville, and Declaring an Emergency.</u> Nelson Embrey moved, seconded by Tracie Sorvillo, to hold the First Reading of the ordinance as amended. All votes were yea. Franklin Christman advised that 2014 was the last contracted year and bids to determine the 2015 refuse rates would be going out in 2014. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading as amended. All votes were yea.
- C. <u>An Ordinance Amending Ordinances to Authorize the Charge of a Fee for the Return with No Payment of a Check, Bill of Exchange Draft, Order or Withdrawal, or Similar Negotiable or Nonnegotiable Instrument in the Village of Ashville, and Declaring an Emergency.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the ordinance. All votes were yea. Nelson Embrey advised this ordinance was required to cover new expenses of the Citizen's Bank. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading. All votes were yea.

### 2. RESOLUTION FOR FIRST READING:

A. <u>A Resolution Ratifying Amended Mid-Ohio Regional Planning Commission Articles of Agreement.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, All votes were yea.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: Mayor Wise stated the Community Men's Club would be installing the Christmas lights Friday morning weather permitting. Please watch out for the workers and have a safe holiday. Remember the little things like keeping a light burning when you are not home can keep your home safe. Mayor Wise congratulated councilman elect Todd Henson. "Anything you need do not hesitate to let us know". Henson replied that he was very impressed by council with what he had observed thus far. Todd Henson requested the flags be replaced outside the municipal building and wondered if a procedure for replacing damaged flags might be considered.

#### **CLERK/FISCAL OFFICER REPORT - None**

### **COUNCIL COMMENTS:**

- 1. Tracie Sorvillo reported that she was working with the county treasurer, OSU and Teays Valley on the establishment of the Financial Edge Program.
- 2. Jim Mathers thanked all for the birthday wishes and especially the community for all their help and support over the last week. Mathers welcomed Todd Henson to council.
- 3. Nelson Embrey stated that he and Tracie Sorvillo had previously attended the P3 meeting on economic development and felt a meeting with the members of the JEDDs and the CEDA should be scheduled the first of the year. Embrey stated that the economic development should be in our area due to the new connector. "We must have our ducks in order. Be prepared"

0469

# ASHVILLE COUNCIL REGULAR SESSION

Held: November 18, 2013

Page 3 of 3

4. Keith Moore wished all a Happy Thanksgiving and wished Todd Henson well.

## **VISITOR'S COMMENTS: None**

At 7:08 PM, Nelson Embrey moved, seconded by Keith Moore, to adjourn the meeting. All votes were yea.

APPROVED: December 2, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

# 0470

# RECORD OF PROCEEDINGS

# **ASHVILLE COUNCIL** REGULAR SESSION

Held: December 2, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:35 PM to 7:03 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. Mayor Wise called the meeting to order with the Pledge of Allegiance and a moment of silence. The following members and visitors were present:

Mr. KEITH MOORE

Present Present Mr. GLENN COOK

Excused

Mr. BRIAN GARVINE

Mr. JIM MATHERS

Present

Mr. NELSON R. EMBREY Excused

Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Mr. Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

MINUTES OF PREVIOUS MEETING: Jim Mathers moved, seconded by Tracie Sorvillo, to approve the minutes of the November 18, 2013 meeting as presented. All votes were yea with the exception of Glenn Cook who abstained.

PRESENTATIONS: Franklin Christman presented a power point presentation on the purchasing of land for the new wastewater treatment plant. Presentation posted on the website.

#### **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . None

**COUNCIL COMMITTEE REPORTS:** None

#### **LEGISLATION:**

#### 1. ORDINANCE FOR SECOND READING:

A. An Ordinance to make Temporary Appropriations for the next year's Expenses and Other Expenditures of the Village of Ashville, State of Ohio, Based Upon the Certificate of Estimated Resources Issued by the Pickaway County Budget Commission for the Fiscal Year Beginning January 1, 2014, and Declaring an Emergency. Keith Moore moved, seconded by Glenn Cook, to hold the Second Reading of the ordinance. All votes were yea. After the reading Keith Moore moved, seconded by Glenn Cook, to accept the reading, All votes were yea. Glenn Cook moved, seconded by Jim Mathers, to suspend the Rules of Council, waive the 3<sup>rd</sup> Reading and adopt. Keith Moore stated he felt the finance chairman should be present to suspend the Rules of Council. All votes were yea with the exception of Keith Moore who voted nay. Motion failed.

- B. An Ordinance Amending Ordinance 2013-01 Authorizing the Changes in Refuse Rates in the Village of Ashville, and Declaring an Emergency. Keith Moore moved, seconded by Brian Garvine, to hold the second Reading of the ordinance. All votes were yea. After the reading Keith Moore moved, seconded by Glenn Cook, to accept the reading. All votes were yea.
- C. An Ordinance Amending Ordinances to Authorize the Charge of a Fee for the Return with No Payment of a Check, Bill of Exchange Draft, Order or Withdrawal, or Similar Negotiable or Nonnegotiable Instrument in the Village of Ashville, and Declaring an Emergency. Jim Mathers moved, seconded by Tracie Sorvillo, to hold the Second Reading of the ordinance. All votes were yea. After the reading Glenn Cook moved, seconded by Jim Mathers, to accept the reading. All votes were yea.

# 2. RESOLUTION FOR SECOND READING:

A. A Resolution Ratifying Amended Mid-Ohio Regional Planning Commission Articles of Agreement. Keith Moore moved, seconded by Jim Mathers, to hold the Second Reading of the resolution. All votes were yea. After the reading Keith Moore moved, seconded by Brian Garvine, to accept the reading, suspend the Rules of Council, waive the 3<sup>rd</sup> Reading and adopt. All votes were yea. Clerk assigned 13-2013 to the Resolution.

0471

# ASHVILLE COUNCIL REGULAR SESSION

Held: December 2, 2013

Page 2 of 2

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

MAYOR'S REPORT: None

### **CLERK/FISCAL OFFICER REPORT - None**

### **COUNCIL COMMENTS:**

- 1. Brian Garvine thanked the VA for the power point presentation stating it was done very well.
- 2. Glenn Cook advised if anyone had any questions concerning the proposed new sewer plant information can be found on the website, in the Circleville Herald or to call him directly.

## VISITOR'S COMMENTS: None

At 7:03 PM, Keith Moore moved, seconded by Jim Mathers, to adjourn the meeting. All votes were yea.

APPROVED: December 16, 2013

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor

# 0472

# **RECORD OF PROCEEDINGS**

# ASHVILLE COUNCIL REGULAR SESSION

Held: December 16, 2013

Page 1 of 2

The Council of Ashville convened in regular session from 6:48 PM to 7:06 PM in the Council Meeting Room at 200 East Station Street, Ashville, Ohio 43103. In the absence of Mayor Wise President Pro Tem Brian Garvine called the meeting to order with the Pledge of Allegiance and a moment of silence. The following members and visitors were present:

Mr. KEITH MOORE Present
Mr. BRIAN GARVINE Present
Mr. NELSON R. EMBREY Present

Mr. GLENN COOK Present
Mr. JIM MATHERS Present
Ms. TRACIE SORVILLO Present

**EMPLOYEES:** Mr. Franklin Christman

VISITORS: Ms. Kristin Haddox, Video Camera Operator

**MINUTES OF PREVIOUS MEETING:** Jim Mathers moved, seconded by Keith Moore, to approve the minutes of the December 2, 2013 meeting as presented. All votes were yea with the exception of Nelson Embrey who abstained.

PRESENTATIONS: None

## **DEPARTMENTAL REPORTS:**

1. VILLAGE ADMINISTRATOR . . . Christman advised that he was closing out the year and several legislation items were on the agenda tonight. The VA stated he had met with MORPC and they could assist with grants for park areas. Also the departmental reports have been updated. Keith Moore inquired if patching would be occurring on Ashville Pike. Christman stated potholes have been filled but due to the harsh weather more keep popping up.

### **COUNCIL COMMITTEE REPORTS: None**

#### **LEGISLATION:**

#### 1. ORDINANCE FOR THIRD READING:

- A. An Ordinance to make Temporary Appropriations for the next year's Expenses and Other Expenditures of the Village of Ashville, State of Ohio, Based Upon the Certificate of Estimated Resources Issued by the Pickaway County Budget Commission for the Fiscal Year Beginning January 1, 2014, and Declaring an Emergency. Nelson Embrey moved, seconded by Jim Mathers, to hold the Third Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Glenn Cook, to accept the reading and adopt. All votes were yea. Clerk assigned 2013-09 to the ordinance.
- B. <u>An Ordinance Amending Ordinance 2013-01 Authorizing the Changes in Refuse Rates in the Village of Ashville, and Declaring an Emergency.</u> Nelson Embrey moved, seconded by Jim Mathers, to hold the Third Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading and adopt. All votes were yea. Clerk assigned 2013-10 to the ordinance.
- C. <u>An Ordinance Amending Ordinances to Authorize the Charge of a Fee for the Return with No Payment of a Check, Bill of Exchange Draft, Order or Withdrawal, or Similar Negotiable or Nonnegotiable Instrument in the Village of Ashville, and Declaring an Emergency.</u> Nelson Embrey moved, seconded by Jim Mathers, to hold the Third Reading of the ordinance. All votes were yea. After the reading Nelson Embrey moved, seconded by Jim Mathers, to accept the reading and adopt. All votes were yea. Clerk assigned 2013-11 to the ordinance.

## 2. RESOLUTION FOR FIRST READING:

A. <u>A Resolution Authorizing Supplemental Appropriations between Accounts and Amending Ordinance 2013-06, the Permanent Appropriations Ordinance.</u> Keith Moore moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and adopt. All votes were yea. Clerk assigned 14-2013 to the Resolution.

kwiktag ⊕ 088 170 895

0473

# ASHVILLE COUNCIL REGULAR SESSION

Held: December 16, 2013 Page 2 of 2

B. <u>A Resolution Authorizing the Purchase of Property for the Village of Ashville, Ohio, and Declaring an Emergency.</u> Nelson Embrey moved, seconded by Keith Moore, to hold the First Reading of the resolution. All votes were yea. After the reading Nelson Embrey moved, seconded by Keith Moore, to accept the reading, suspend the Rules of Council, waive the 2<sup>nd</sup> and 3<sup>rd</sup> Readings and pass the resolution under the emergency clause. All votes were yea. Keith Moore moved, seconded by Glenn Cook to adopt. All votes were yea. Clerk assigned 15-2013 to the Resolution.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**MAYOR'S REPORT**: President Pro Tem Brian Garvine noted this was Keith Moore's last meeting after serving on council for 11 years. Garvine thanked Moore for his service and stated it was a pleasure working with him.

**CLERK/FISCAL OFFICER REPORT** – Nelson Embrey moved, seconded by Keith Moore, to approve the November 2013 financial report. All votes were yea. Gilbert advised that she would be attending the records retention seminar in January and was in the process of closing out the year 2013. FO stated she would miss working with Keith Moore.

#### **COUNCIL COMMENTS:**

- 1. Tracie Sorvillo thanked everyone for allowing her to be a part of P3.
- 2. All members thanked Keith Moore for his 11 years of service noting he was a pleasure to work with.
- 3. Keith Moore thanked everyone for the opportunity of serving for 11 years. Moore stated he has enjoyed working for the Village of Ashville and its residence.

## **VISITOR'S COMMENTS: None**

At 7:06 PM, Keith Moore moved, seconded by Nelson Embrey, to adjourn the meeting. All votes were yea.

APPROVED: January 6, 2014

ATTEST: Barbara J. Gilbert, Clerk

Charles K. Wise, Mayor